



Spring Festival

Saturday 10th October: Dereel Soldiers Memorial Hall, 14 Swamp Road,

Dereel and Surrounds Spring Festival

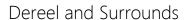
A Dereel Community Hub Inc. Event

We would like to invite you to participate in the Spring Festival as a Market Stall holder.

Market Stall Information:

- 1. Market stall sites are available for hire. All stall sites must be pre-booked. For bookings contact Michelle DeGroot via email mde17978@hotmail.com or by phone 0439 005 301 / 5346 1364.
- 2. A market stall is a commercial stall where goods are sold.
- 3. All stall sites will be booked via application. An application form is attached below. To secure your booking, completed forms must be forwarded by **19 September 2015. Successful applicants will be notified by email or telephone call.**
- 4. Standard market stall sites are \$20 each. There are a limited number of inside sites with power available. These must be requested upon booking and are \$25 per site.
- 5. ALL market stall sites are required to hold current Public Liability Insurance. A certificate of currency must be included with the application.
- 6. Any sites requiring vehicle support (i.e. food vendors trailers attached to a car) must also be requested upon booking. All other vehicles must be parked in the designated parking area no later than 8:30am on the day of the Spring Festival.
- 7. The stall holder is responsible for the provision of equipment for operation on the day (this includes shelter, tables and seating for outdoor sites). The space allocated for each stall is 3.5meter x 3.5meters. If more space is required, please book second and subsequent sites (additional site booking charges will apply). Food vending sites will be located on grass areas. All other outdoor vendors will be located on asphalt. Please ensure that you bring appropriate weights for any marquees or shelters as pegs will not be suitable. The organisers cannot supply market stall equipment.
- 8. ALL FOOD sites must be registered with <u>Streetrader</u> and have submitted a Statement of Trade. A copy of this registration must be included with the application.
- 9. Please be Waste Wise at this event. ALL rubbish and waste water must be taken off the site and disposed appropriately of by each stall vendor. No items are to be left at the Dereel Hall site, be it rubbish or otherwise.
- 10. Sites will be allocated in a fair and equitable manner and all attempts will be made to place vendors in an appropriate position.
- 11. TIMES Stall vendors must be ready to trade by 9am on 10th October 2015. All vendors are required (to the best of their ability) to trade until 3pm on 10th October 2015.
- 12. If you are unable to attend on the day due to adverse reasons, please contact Michelle DeGroot prior to 7am on 10^{th} October 2015 to advise her.

MARKET STALL FEES ARE NOT REFUNDABLE.





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Market Site Regist Contact Name:	ration and Agreer	ment
Company Name:		
Postal Address:		
Telephone Number(s):		
Email Address:		
Description of market stall site for the purpose of promotion:	(including items for sale/dem	onstration). Information may also be used
How many market stall sites do	you require?	1 2 3
Will the sites be adjoining?		Y/N
Do you have Public Liability Ins	surance?	NO/ Documentation attached
Do you require Public Liability via the Golden Plains Shire?	Insurance	NO/ Receipt attached
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For Food Stalls, are you registe have submitted a Statement of		Not applicable/ Documentation attached
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